

Requirements for registration of trophy hunting guides

Big Game Professional Hunter

May conduct hunts on all farms provided that the requirements below have been met:

- Written permission from the owner of the property independent of whether the farm is registered with the Ministry of Environment and Tourism (MET) or not.
- Must be a registered professional hunter
- Must have passed a Big Game theoretical exam (N\$ 150.00)
- Must have paid the Big Game Professional hunter fee (N\$1000.00 annually)
- Must have a valid certificate of insurance against hunter's liability (personal liability)
- Must have a valid certificate of first aid training from a registered institution
- Must have a Valid certificate from Namibian Tourism Board as a registered Trophy Hunting Operator.

Professional Hunter

May conduct hunts on all farms provided that the requirements below have been met:

- Written permission from the owner of the property independent of whether the farm is registered or not
- The owner of a safari company / guest farm or completed at least two years practical training as a trainee hunter or A master hunting guide for a period of at least two years and has led at least 12 hunting expeditions in that capacity
- Copy of Namibian ID (should be 18 years or older and permanent Namibian resident)
- Must have passed a theoretical exam (N\$ 450.00) and practical test (N\$900.00) before they can be registered as such.
- Paid annual professional hunter registration fee (N\$500.00)
- Valid certificate of insurance against hunter's liability (personal liability)
- Valid certificate of first aid training from a registered institution
- Valid certificate from Namibian Tourism Board as a registered Trophy Hunting Operator

Master Hunting guide

Owner and employees or lessee may only conduct hunts on their own registered farm(s), plus ten additional registered hunting farms, provided that the requirements below have been met.

- Do not have to write exams
- Any person who has been registered as a hunting guide for a period of at least two years and has led twelve expeditions in that capacity may apply to be registered as a master hunting guide (12 copies of trophy hunting permits must be submitted with the application).
- Paid annual master hunting guide fee (N\$300.00)
- Valid certificate of insurance against hunter's liability (personal liability)
- Valid certificate of first aid training from a registered institution
- Valid certificate from Namibian Tourism Board as a registered Trophy Hunting Operator

Hunting guide

Owner and employees or lessee may only conduct hunts on their own farm(s) which must be registered as a hunting farm(s) with MET, provided that the requirements below have been met

- Copy of Namibian ID (should be 18 years or older and permanent Namibian resident)
- Must have passed a theoretical exam (N\$ 450.00) and practical test (N\$900.00) before they can be registered as such.
- The owner and employees or lessee or manager of a hunting farm
- Paid annual hunting guide fee (N\$100.00).
- Valid certificate of insurance against hunter's liability (personal liability)
- Valid certificate of first aid training from a registered institution
- Valid certificate from Namibian Tourism Board as a registered Trophy Hunting Operator

Bow Hunting Guide

Only registered hunting guides / master hunting guides / professional hunters in possession of a valid bow hunting license may conduct bow hunting and guide bow hunters, provided that the following requirements have been met.

- Copy of Namibian ID (should be 18 years or older and permanent Namibian resident)
- Any person registered as a professional hunter, master hunting guide or a hunting guide and who wishes to conduct bow hunting expeditions, may apply to the Director of Wildlife and National Parks (WNP) for additional registration as a bow hunting guide
- Paid the bow hunting guide fee (N\$35.00 - once off payment)
- Inspection on the bow hunting hides have been conducted on the farm by the Directorate of Wildlife and National Parks (DWNP)
- Bow hunting for trophies may only take place on farms which are registered with MET for bow hunting - verify whether the farm is registered for bow hunting.

Hunting Farm

The owner of a farm can apply for the registration of a farm as a hunting farm for the species of game as mentioned on their application.

- The farm must not be less than 1000 ha in size
- Hunting Farm (N\$100.00 annually)
- No farm will be registered as a hunting farm unless there is a registered hunting guide or master hunting guide appointed on the farm.
- Valid certificate from Namibian Tourism Board as a registered Trophy Hunting Operator

Procedures for processing trophy hunting guides registration

Professional hunters and hunting guides must be tested before they can be registered as such (Government Notice 240 of August 1976, as amended). The procedure below should be followed when an individual wish to take the examination:

Registration of new trophy hunting guides

- **Applicants acquires** an application form for trophy hunting guide examination, makes the payment, fills in the form and submit proof of payment to the **Control Warden (DWNP)**.
- **Control Warden** verifies the documents and set up the exam for qualifying candidates; draft letters to candidates who passed the exam and forward it to the **Director (WNP)** for signature.
- **Control Warden** sends original letters of results to the trophy hunting guides and forward copies of signed letters to **Warden (TH)** for control purposes.